### Summary of stepped process for each client

#### Initial referral to service

Referral recieved and individual contacted to explain instructions for completing screening tool.



### On-line screening tool

Report generated with practical, workplace strategies. Escalation point 35%, with voluntary escalation for all.



### Phone interview to determine next steps

Phone call with psychologist to discuss screening tool results, strategies, and potential Cognitive Assessment. Next steps agreed with referrer before progression



# Cognitive Assessment with a psychologist

Confirmation of Dyslexia/DCD or other condition results. Two reports, 1 for client, 1 for referrer.



# 4 x 2hr coaching sessions to be delivered in the workplace

Final report shared with referrer.



#### **Further Assessment**

Escalation to further assessment and coaching sessions if required.

Can be prompted by client, referrer or evaluation results.