

You're & Your

9 If a pronoun has an apostrophe in it, it's a contraction – i.e. it is covering up for some letters which aren't there.

You're means **you are**.

Your means **belonging to you**.

Its & It's

9 People often get confused about this because they remember a rule that possessive nouns get an apostrophe (e.g. Bob's car). However, **it** is a pronoun. Pronouns never get apostrophes to indicate possession.

It's means **it is** or **it has**. If you get confused, take out **it's** and put in **it is**. If the sentence makes no sense, don't use the apostrophe.

They're, There & Their

9 The same is true of 'they're', 'their' and 'there'.

They're has an apostrophe; it is a contraction. It means **they are**.

Their means **belonging to them**.

There means **somewhere that is not here**.

To, Too & Two

To can be an infinitive (I want to study abroad), an adverb (push the door to) or a preposition (he went to Paris).

Too means **very** or **also**

Two is the **number 2**